

TRANSNET FRAIGHT RAIL, a division of

**TRANSNET SOC LTD** Registration Number 1990/000900/30 [hereinafter referred to as **Transnet**]

REQUEST FOR QUOTATION [RFQ] No. ERAC-NPG-BZ17-23557

FOR SUPPLY AND DELIVERY OF VARIOUS TYPES OF TOOLS TO NELSPRUIT DEPOT (INFRA NELSPRUIT)

FOR DELIVERY TO: NELSPRUIT DEPOT

| ISSUE DATE:    | 02 MARCH 2017 |
|----------------|---------------|
| CLOSING DATE:  | 09 MARCH 2017 |
| CLOSING TIME:  | 10:00         |
| VALIDITY DATE: | 30 JUNE 2017  |

## Section 1

#### **NOTICE TO BIDDERS**

#### 1 Invitation to bid

| DESCRIPTION                         | For Supply And Delivery Of Various Types Of Tools To Nelspruit<br>Depot (Infra Nelspruit)   |  |  |  |
|-------------------------------------|---|--|--|--|
| BID FEE AND BANKING<br>DETAILS      | A Bid fee of <b>R250</b> [inclusive of VAT] per set is applicable, if the RFQ is<br>to be collected from the Transnet Freight Rail Tender Office.<br>Payment is to be made as follows:<br>Account Name : Transnet Freight Rail<br>Account : Standard Bank<br>Account number : 203158598<br>Branch code : 004805<br>NOTE – This amount is not refundable. A receipt for such payment<br>made must be presented when collecting the Tender document and<br>submitted thereafter with your Quotation.  |  |  |  |
| INSPECT / COLLECT<br>DOCUMENTS FROM | This bid may be downloaded free of charge directly from the TransnetFreight Rail tender website at;http://www.transnetfreightrail-tfr.net/Supplier/Pages/Tenders.aspxor from the National Treasure eTendering Publication portal:www.etenders.gov.zaAlternatively, this RFQ may be collected between 07:30 and 15:00from [02 March 2017] until [08 March 2017].This RFQ may be collected from the following address:Transnet Freight RailTender Advice Centre, Ground Floor,Nzasm Building, Room G16,Corner of Paul Kruger and Minnaar StreetPretoria, 0001 |  |  |  |
| CLOSING DATE                        | <ul> <li>10:00 on Thursday 09 March 2017</li> <li>This tender shall close punctually at the following address:</li> <li>Tender box at physical address</li> <li>Transnet Freight Rail</li> <li>Nzasm Building,</li> <li>Tender Advice Centre, Ground Floor</li> <li>Room G16</li> <li>Corner of Paul Kruger and Minnaar Street</li> <li>Pretoria</li> <li>0001</li> <li>As a general rule, if a bid is late or delivered to the incorrect address, it will not be accepted for consideration.</li> </ul>  |  |  |  |

|                    | End of validity period: Date 30 June 2017   |  |  |
|--------------------|---|--|--|
| VALIDITY PERIOD    | Bidders are to note that they may be requested to extend the validity<br>period of their bid, on the same terms and conditions, if the internal<br>evaluation process has not been finalised within the validity period |  |  |
|                    | Bidders are to note that this bid may also be downloaded directly from  |  |  |
|                    | the Transnet Freight Rail tender website free of charge. If Bidders   |  |  |
|                    | intend to download the bid off the Portal, they are required to indicate  |  |  |
|                    | their intention to respond to this bid by <b>08<sup>th</sup> March 2017</b> by sending  |  |  |
|                    | an email with their contact details to the following address:   |  |  |
|                    | <u>Gloria.Nhlapo@transnet.net</u> or  |  |  |
| SPECIAL CONDITIONS | Dudu.Mkhwebane@transnet.net This is to ensure that any  |  |  |
|                    | required communication (e.g. addenda to the bid) in relation to this bid  |  |  |
|                    | reaches those intending to respond.   |  |  |
|                    | Transnet will not be held liable if Bidders do not respond by   |  |  |
|                    | this date and do not receive the latest information regarding   |  |  |
|                    | this Bid as a result thereof.   |  |  |

#### 2 RESPONSES TO RFQ

Responses to this RFQ [**Quotations]** must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

#### 3 BROAD-BASED BLACK ECONOMIC EMPOWERMENT [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. As explained in more detail in the attached B-BBEE Claim Form Transnet will award preference points to companies who provide proof of their B-BBEE status using either the latest version of the generic Codes of Good Practice or Sector Specific Codes (if applicable).

The value of this bid is estimated to be less than R1 000 000 (all applicable taxes included); and therefore the 80/20 system shall be applicable.

Respondents are required to complete Section and submit it together with valid proof of their B-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their B-BBEE status.

Respondents are required at all times to comply with the latest B-BBEE legislation and/or instruction notes as issued from time to time by the DTI

Note: Failure to submit valid and original (or certified copy of) proof of the Respondent's compliance with the B-BBEE requirements stipulated in Section 6 of this RFQ (the B-BBEE Preference Points Claim Form) at the Closing Date of this RFQ will result in a score of zero being allocated for B-BBEE.

#### 4 Communication

Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.

A Respondent may, however, **before the closing date and time**, direct any written enquiries relating to the RFQ to the following Transnet employee:

| Name:      | Bonga Zuma              |
|------------|-------------------------|
| Email:     | Bonga.Zuma@transnet.net |
| Telephone: | (013) 658 2471          |

Respondents may also, at any time after the closing date of the RFQ, communicate the following individuals on any matter relating to its RFQ response:

| Name           | Email address               | Telephone    |
|----------------|-----------------------------|--------------|
| Gloria Nhlapho | gloria.nhlapho@transnet.net | 012 315 4124 |
| Dudu Mkhwebane | dudu.mkhwebane@transnet.net | 012 315 4121 |

#### 5 LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

#### 6 CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time.

#### 7 PRICING

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

#### 8 PRICES SUBJECT TO CONFIRMATION

Prices quoted which are subject to confirmation will not be considered.

#### 9 BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

#### 10 DISCLAIMERS

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;

- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Respondent should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations ; or
- make no award at all;
- validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- Request audited financial statements or other documentation for the purposes of a due diligence exercise; and/or
- not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provides for it.

Should a c0ontract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, Transnet reserves the right to cancel the contract and/or place the Respondent on Transnet's list of Restricted Suppliers.

Transnet reserves the right to undertake post-tender negotiations [PTN] with selected Respondents or any number of short-listed Respondents, such PTN to include, at Transnet's option, any evaluation criteria listed in this RFQ document. In the event of any Respondent being notified of such shortlisted/preferred bidder status, his bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, Transnet reserves the right to award the business to the next highest ranked bidder, provided that he/she is still prepared to provide the required goods at the quoted price.

Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were issued with a Letter of Regret. Bidders may therefore be requested to advise whether they would still be prepared to provide the required goods at their quoted price, even after they have been issued with a Letter of Regret.

# 11. SPECIFICATION FOR FOR SUPPLY AND DELIVERY OF VARIOUS TYPES OF TOOLS TO NELSPRUIT DEPOT (INFRA NELSPRUIT)

|       | Description                           | Quantity |
|-------|---------------------------------------|----------|
| 11.1  | Rail disc cutter machine              | 1        |
| 11.2  | Chainsaw                              | 1        |
| 11.3  | Tool sets including Box               | 3        |
| 11.4  | Brush Cutter (nylon head)             | 3        |
| 11.5  | Torque Wrench 1/2"                    | 2        |
| 11.6  | Long reach pole pruner                | 2        |
| 11.7  | Ballast Tamper petrol                 | 1        |
| 11.8  | Pan pullers                           | 25       |
| 11.9  | Bolt cutter 44 inch                   | 4        |
| 11.10 | Bolt cutter 26 inch                   | 3        |
| 11.11 | LPG Regulator                         | 10       |
| 11.12 | Oxygen Regulator                      | 10       |
| 11.13 | Electrical drill machine - heavy duty | 1        |
| 11.14 | Petrol MC2 Grinder                    | 2        |
| 11.15 | 5KV Meggar                            | 2        |
| 11.16 | Track gauge 1065mm                    | 2        |
| 11.17 | Portable halogen break flood light    | 1        |
| 11.18 | Soldering station                     | 1        |
| 11.19 | Rail sleeper tongs spec               | 60       |
|       |                                       |          |

#### 11.1 RAIL DISC CUTTER MACHINE

- Rail disc cutter machine
- Engine : Air cooled two stroke 100 cm3 4.4 KW
- . Fuel: 1:25 oil petrol mixture
- . Tank capacity : 1.01L (not less)
- . Weight : 13,3 kg
- . Cutting wheel : 350 mm 100m/sec 5500 rpm
- . Sound level : 103 113 db
- . Vibration level : Front 7.3 Rear 9.5 (idle)
- . Vibration level : Front 5.7 Rear 21.3 (full throttle)
- . With complete rail clamp arm

#### 11.2 CHAINSAW

#### Chainsaw Stihl MS 440

- .Heavy duty saw
- . Displacement (cc) 72
- . Power output (Kw) 3.9
- . Weight (without ba and chain) 6.6
- . Power to weight ration 2
- . Max. engine speed (rmp)- 11 500
- . Max Bar Length (cm) 63
- . Fuel tank capacity(L) 0.68
- . Chain oil capacity (L) 0.36

#### 11.3 TOOL SET INCLUDING BOX

| Detail  |  |
|---------|--|
| τοοιβοχ | 5 Compartment toolbox<br>Strong structure, smooth and easy opening and closing<br>Maximum access to bottom and middle trays<br>Lockable, phosphated and powder coated to prevent corrosion<br>Colour blue/red/grey |
| INSERTS | Durable foam inserts for each compartment<br>Cutouts for specific tools supplied with toolbox  |
| TOOLS   | <b>Sockets: (1/2") mm/inches</b> (Chrome vanadium)<br>8-5/16, 10-3/8, 11, 12, 13-1/2, 14,<br>15-19/32, 16-5/8, 17, 18-11/16, 19, 21-13/16,<br>22, 24-15/16, 26-1., 27-1.1/16, 29-1.1/8, 30-1.3/16,<br>32-1.1/4     |

Spanners: mm (Chrome vanadium) 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22 Accessories: Grip Pliers(Vice) Universal Pliers(Water pump) Sliding T-Bar 75 Extension 125 Extension 250 Extension 94 Ratchet Allen Keys: mm  $2, \quad 2.5, \quad 3, \quad 4, \quad 5, \quad 6, \quad 8 \ , \quad 10$ Fitted into plastic holder Screwdrivers: (Chrome vanadium molybdenum) Mechanical; 1,2x6,5x150 1,2x8,0x175 Phillips; 1x80 2x100 Electricians; 0,5x3,0x100 0,8x4,0x125 **Pliers:** Telephone; 200mm Universal; 200mm Side Cutter; 200mm All sockets and spanners and interchangeable accessories should be of chrome vanadium steel. 1/2" fitment.



#### 11.4 HEAVY DUTY BRUSH CUTTER

| Brush Cutter (nylon head)                              |
|--|
| .Displacement (cc) - 44.3                              |
| .Power output (Kw/BHP) - 2.1                           |
| .Weight (without fuel, cutting tool and deflector) - 8 |
| .Max. engine speed (rmp) 11 800                        |
| .Cutting tool - Brush knife                            |
| .Bike/loop handle - Bike                               |
| .Fuel tank capacity(L) - 0.67                          |

#### 11.5 TORQUE WRENCH 1/2"

| Detail  |               |  |
|---|---------------|--|
| .Adjustable torque range  | 20 -<br>200nm |  |
| .Drive  | 1/2"          |  |
| .Length   | +/-<br>485mm  |  |
| Adjustable torque wrench with a square drive and integrated ratchet head function.              |               |  |
| .For controlled bi-directional tightening.  |               |  |
| .Interchangeable mushroom head square drive, ball-locking mechanism as per DIN 3120.            |               |  |
| .In accordance with DIN EN ISO 6789, traceable to national norms.                               |               |  |
| Lever breaking mechanism with a castor guarantee tactile impulse and audible actuation signals. |               |  |
| Actuation accuracy: +/- 3% tolerance of the scale set to torque.                                |               |  |
| .Robust, silk-matt chrome plated steel tube construction with chrome plated ratchet head        |               |  |
| and glass fi bre reinforced plastic parts.  |               |  |
| .Black plastic handgrip with slip-resistant ribbed surface.                                     |               |  |
| .Double scale Nm and lbf.ft behind window with magnifying effect.                               |               |  |
| Additional micrometre scale with a Nm graduation of 0.1, 0.25, 0.5 or 1Nm.                      |               |  |
| .Supply with a calibration certificate.   |               |  |
| .Unique serial number for traceability.   |               |  |

#### 11.6 LONG REACH POLE PRUNER

.Displacement(cc) - 25.4 .Power output (Kw/bhp)- 0.95 .Weight( complete kg) - 7 .Max. engine speed(rpm)- 9500 .Bar Length (cm)- 30 .Overall length (cm) - 270- 390 .Chain pitch- 3/8 Picco micro mini .Fuel tank capacity (L)- 0.44 .Chain oil capacity (L) - 0.22

#### 11.7 BALLAST TAMPING MACHINE

.The tamper must be for railway environment and not for demolition

.It must be able to provide steady compact ballast structure avoiding any damage to the ballast

(Ballast crumbling, micro cracks, premature wear of ballast edges)

.Tip must have good penetration into the ballast and high quality tamping

.Must be able to add ballast to processed area by vibrations ( no need to dive and remove the tool as for percussive hammers)

.Low engine noise by use of 4 stroke technology

.Must not have internal vibrating components that require maintenance

#### **TECHNICAL REQUIREMENTS**

| .4 Stroke petrol engine with recoil starter<br>.Petrol tank |         | 1,65 hp (1.2 kw) at 7000 rpm |  |  |  |
|---|---------|------------------------------|--|--|--|
| .capacity   |         | 0.63 L                       |  |  |  |
| .Frequency of vit   | pration | 95 HZ                        |  |  |  |
| .acoustic level at operators position                       |         | 86 dB (A)                    |  |  |  |
| .Dimensions   | Length  | 525 mm                       |  |  |  |
| With<br>Height<br>Mass                                      |         | 390 mm                       |  |  |  |
|   |         | 1105 mm                      |  |  |  |
|   |         | 17 kg (in working mode)      |  |  |  |

#### 11.8 PAN PULLERS

#### **Pan pullers**

Pan puller must consist of; .Pivot hook

.Pan puller shaft

.T handle

Pan puller must be able to insert 18 mm, 20 mm spandrel clips from weld- on, pressed, cast and the hook in shoulders

#### 11.9 BOLT CUTTER 44 INCH

#### Bolt cutter 44 inch

.Bolt Cutter designed for cutting rod, wire mesh, concrete form ties, cable, and bolts. Slim heads permit cutting close to surface. The jaws must be made of hardened alloy steel.



#### 11.10 BOLT CUTTER 26 INCH

#### Bolt cutter 26 inch

.Bolt Cutter designed for cutting rod, wire mesh, concrete form ties, cable, and bolts. Slim heads permit cutting close to surface. The jaws must be made of hardened alloy steel.



#### 11.11 LPG REGULATOR

#### **LPG Regulator**

.Working pressure gauges on the regulators must be marked Cut, weld, heat for easy setting

.Design of components must protect it from rain and moisture

.Captive knob design must prevent over pressurisation and jamming

.The control knob must be colour coded for fine pressure control and easy gas identification.

.Must be equipped with safety relieve valves and flexible diaphragms to protect the regulator in the event of over - pressurisation.

.Must have duel filter system to reduce contamination, to protect the high - pressure seat from damage. .Must have blow out back for added safety.

.Must be SABS Approved and meet the SANS 2503 STANDARD

.Five year conditional warranty.

#### 11.12 OXYGEN REGULATOR

#### **Oxygen Regulator**

.Working pressure gauges on the regulators must be marked Cut, weld, heat for easy setting

.Design of components must protect it from rain and moisture

.Captive knob design must prevent over pressurisation and jamming

.The control knob must be colour coded for fine pressure control and easy gas identification.

.Must be equipped with safety relieve valves and flexible diaphragms to protect the regulator in the event of over - pressurisation.

.Must have duel filter system to reduce contamination, to protect the high - pressure seat from damage.

.Must have blow out back for added safety.

.Must be SABS Approved and meet the SANS 2503 STANDARD

.Five year conditional warranty.

#### 11.13 ELECTRICAL DRILL MACHINE - HEAVY DUTY

#### **ELECTRICAL DRILL MACHINE - HEAVY DUTY**

.Drill Heavy duty

.13mm to 15mm/550W to 1000W Power Ratings(RPM)

.Professional Impact Drill--- Heavy-Duty Power Tools

#### 11.14 PETROL MC2 GRINDER

.Capable of any type of grinding on any section of the switch.

.Undercarriage and mobile grinding assembly designed to eliminate all friction or sliding surfaces subject to wear due to abrasive dust

.Transmission by poly- v belt under protective casing.

.Quick and accurate adjustments.

.Vertical and lateral grinding adjustment.

.The machine grinding head must be able to incline 30 degrees either side of the vertical position

.The grinding head must take a cup type grinding wheel with a rotation speed of 3600r.p.m. x 254 x32 x25,4 mm (50m/s)

.Vertical travel of grinding head from 100mm below to 75 mm above rail surface.

. This machine must be fitted with the following engine capacity: briggs & stratton petrol engine model

185432 at 2500 rpm, robbin petrol motor, electric motor 3 phase AC 220/330V 50 Hz, diesel motor air

cooled 4 cycle OHV 5.5 HP @ 3600 RPM, hydraulic motor



#### 11.15<u>5KV MEGGAR</u>

.Variable test voltage from 50 to 5000 or 10 000 V .Automatic IR, PI, DAR, SV and DD tests .Measure to  $15T\Omega$  (5KV) and  $35T\Omega(10KV)$ .Charge current 5mA

#### 11.16 TRACK GAUGE 1065mm

| .Track gauge :1435                          | mm             |            |            |             |    |  |
|---|----------------|------------|------------|-------------|----|--|
| .Measurement taking                         | under the ru   | unning sur | face :     | 14 mm       |    |  |
| .Support thrust diame                       | eter           |            |            | 16 mm       |    |  |
| .Minimum measurabl                          | e track gauge  | e          |            | 1425 mm     |    |  |
| .Maximum measurab                           | le track gaug  | e          |            | 1500 mm     |    |  |
| .Measurement accura                         | icy of the gai | uge        |            | +_ 0.25     | mm |  |
| .Measurement sensiti                        | vity of the ga | auge       |            | 1 mm        |    |  |
| .Cross level measure                        | ment range     |            |            | -30/+200 mm |    |  |
| .Measurement accuracy of the cross level    |                |            | '+- 0.5 mm |             |    |  |
| .Measurement sensitivity of the cross level |                |            | 1 mm       |             |    |  |
| .Measuring units                            |                |            | metric     |             |    |  |
| .Dimensions:                                | Length         | 1635       | mm         |             |    |  |
| With 100                                    |                |            | mm         |             |    |  |
| 165<br>Height mm                            |                | 165<br>mm  |            |             |    |  |
| .Mass                                       |                |            |            | 2.4 kg      | ]  |  |

## 11.17 Portable halogen break flood light specifications

. Fitted with 2 x500 W halogen lights mounted on a lightweight

. A djustable stand this set is deal for any DIY or construction application

- . Light: 2 x500 W 22V 50Hz
- . Aluminium powder coated stand
- . Height adjustable: 70 155 cm
- . Light angles can also be adjustable in X & Y angles



| 11.18 <u>SOLDERING STATION</u>                         |
|--|
| Detail   |
| Magnastat Soldering Station                            |
| Magnastat controlled variable temperature station      |
| Supply 220V IN / 24V OUT                               |
| Temperature determined by tip selection                |
| Temperature accuracy $\pm 10\%$ of nominal temperature |
| Antistatic Tip earthed via mains lead                  |
| Safety transformed class II 230V/24V - 50Hz            |
| Burn proof soldering iron lead                         |
|  |
| Digital 80 W WD 1 +50 up to +450 °                     |
| Digital Multimeter                                     |
| General Purpose / True RMS / Digital Multimeter        |
| AC+DC Voltage 1000V Range                              |
| AC+DC Current 10A Range                                |
| • Resistance (40MΩ)                                    |
| Splash proof   |
| • Beep guard   |
| Rugged construction                                    |
| • Diode  |
| • Continuity   |
| • Data hold  |
| • Min/max  |
| Relative zero  |
| • Frequency  |
| Capacitance  |
| Continuity   |



#### 11.19 RAIL SLEEPER TONGS

.OMV 120 - Rail carrying tongs .Tongs for carrying flat bottom jaws rails .Hardened jaws .weight- 9.5kg

#### 12. Legal review

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet's Legal Counsel, prior to consideration for an award of business.

#### 13. Security clearance

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the goods and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of CONFIDENTIAL/ SECRET/TOP SECRET. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

#### 14. National Treasury's Central Supplier Database

In terms of paragraph 5.6 of the NATIONAL TREASURY SCM INSTRUCTION NO 4 OF 2017/2017, which became effective on 1 May2016, Transnet may only award bids to suppliers after verifying that the supplier is registered as prospective suppliers on the National Treasury Central Supplier Database.

| Supplier Number | Unique Registration Reference | Yes/No |
|-----------------|-------------------------------|--------|
|                 |                               |        |

If Yes column above, please confirm registration by providing National Treasury Unique Vendor Number

If No column above, please register your company on the National Treasury Central Supplier Database and confirm registration by submitting National Treasury with "MAAA" Supplier Reference number.

Please follow the following steps to register your company on the National Treasury Central Supplier Database and confirm your registration by submitting your National Treasury "MAAA" supplier reference number.

- Step 1: Access the CSD site on https://secure.csd.gov.za/
- Step 2: Register a new CSD account https://secure.csd.gov.za/Account/Register
- Step 3: Receive an activation email and click activate account
- Step 4: Activate account by requesting and entering the OTP
- Step 5: Log in the CSD
- Step 6: Complete supplier identification information
- Step 7: Complete contact information
- Step 8: Complete address information
- Step 9: Complete bank account information
- Step 10: Complete tax information
- Step 11: Complete directors/members information (if non-CIPC company)
- Step 12: Complete associations (if relevant)
- Step 13: Complete commodities information
- Step 14: Complete B-BBBEE information (future phase)
- Step 15: Maintain users
- Step 16: Complete notification information
- Step 17: Complete accreditations
- Step 18: Click on submit

Step 19: A CSD supplier number and unique registration reference number is auto-generated and communicated

#### 15. Tax Compliance

Regulation 14 of the Preferential Procurement Regulations, 2011 issued in terms of the Preferential Procurement Policy Framework Act (PPPFA) states that no tender may be awarded to any person whose tax matters have not been declared by the South African Revenue Services (SARS) to be in order.

15.1 New Tax Compliance Status (TCS) System

SARS has implemented a new Tax Compliance Status (TCS) system in terms of which a taxpayer is now able to authorise any 3rd party to verify its compliance status in one of two ways: either through the use of an electronic access PIN, or through the use of a Tax Clearance Certificate obtained from the new TCS system.

Respondents are required to provide the following to Transnet in order to enable it to verify their tax compliance status:

Tax reference number: \_\_\_\_\_\_ Tax Clearance Certificate & TCC Number: \_\_\_\_\_\_ and PIN: \_\_\_\_\_\_.

#### 15.2 Tax Compliance Requirements for Foreign Entities

Tax compliance requirements are not applicable to foreign bidders/individuals with no South African tax obligations. Where foreign bidders seek to be exempted from the requirement to submit a tax clearance certificate / tax clearance PIN issued by SARS, such entities are required to complete a sworn affidavit on their tax obligation categorization. The affidavit must confirm an answer of "No" to **all** questions below in order for a Respondent to be regarded as being exempt from submitting a tax clearance certificate or tax clearance PIN:

- a) Is the entity a tax resident of the Republic of South Africa (RSA)?
- b) Does the entity have a branch/locally registered entity in the RSA?
- c) Does the entity have a permanent establishment in the RSA?
- d) Does the entity have any source of income (income is defined as per the Income Tax Act 58 of 1962 as the amount remaining of the gross income of any person for any year or period of assessment after deducting therefrom any amounts exempt from normal tax under Part I of Chapter II of the Act) in the RSA in the current tax year?
- (e) Is the entity liable in the RSA for any form of taxation in the current tax year?

If a Respondent's answers to any one (or more) of the questions above changes to a "Yes" at any time during the bid process and/or after award of the contract (should a particular Respondent be successful), then the Respondent undertakes to comply with its tax obligations and to report to Transnet accordingly with either a tax clearance certificate / tax clearance PIN issued by SARS.

#### 16. Protection of Personal Data

In responding to this bid, Transnet acknowledges that it may obtain and have access to personal data of the Respondents. Transnet agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, Transnet requires Respondents to process any personal information disclosed by Transnet in the bidding process in the same manner. The detailed mutual duties of Transnet and the Respondents to protect personal information is contained in paragraph 37 of the General Bid Conditions.

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to TIP-OFFS ANONYMOUS : 0800 003 056

## FOR SUPPLY AND DELIVERY OF VARIOUS TYPES OF TOOLS TO NELSPRUIT DEPOT (INFRA NELSPRUIT)

# CLOSING VENUE: TRANSNET FREIGHT RAIL, NZASM BUILDING, TENDER ADVICE CENTRE, GROUND FLOOR, (FOYER) CORNER OF PAUL KRUGER AND MINNAAR STREET PRETORIA, 0001

#### CLOSING DATE & TIME: 09 MARCH 2017 AT 10:00

#### **SECTION 2**

#### EVALUATION CRITERA AND RETURNABLE DOCUMENTS

#### 1. EVALUATION CRITERIA

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

| Criterion/Criteria | Explanation   |
|--------------------|---|
| Administrative     | Submission of Mandatory Documents / Schedules                               |
|                    | <ul> <li>Submission of Essential Documents / Schedules</li> </ul>           |
|                    | Submission of Other Documents / Schedules                                   |
|                    |   |
| Substantive        | • Prequalification criteria, if any, must be met                            |
| responsiveness     | Validity of Mandatory Documents / Schedules                                 |
|                    | • Pricing schedule Submitted and all items on the pricing schedule priced   |
|                    | <ul> <li>Compliance to Clause by Clause to Project Specification</li> </ul> |
|                    | NB: (Failure to submit the above mentioned documents,                       |
|                    | tender will not be evaluated to the next stage                              |
| Final weighted     | Pricing and price basis [firm]  |
| evaluation based   | • B-BBEE status of company - Preference points will be awarded to a bidder  |
| on 80/20           | for attaining the B-BBEE status level of contribution in accordance with    |
| preference point   | the table indicated in Annexure A: B-BBEE Claim Form.                       |

#### 2. VALIDITY PERIOD

Transnet desires a validity period of 90 [ninety] Business Days from the closing date of this RFQ. This RFQ is valid until **30 June 2017**.

#### 3. DISCLOSURE OF PRICES QUOTED

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

| YES | NO |  |
|-----|----|--|
|     |    |  |

#### 4. **RETURNABLE DOCUMENTS**

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below.

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

a) Respondents are required to submit with their Quotations the **mandatory Returnable Documents**, as detailed below.

Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that <u>all</u> these Documents are returned with their Quotations.

Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the tables below:

| MANDATORY RETURNABLE DOCUMENTS                            | SUBMITTED<br>[Yes/No] |
|---|-----------------------|
| SECTION 3 : Completed Pricing offer and Delivery Schedule |                       |

b) In addition to the requirements of section (a) above, Respondents are further required to submit with their Quotations the following <u>essential Returnable Documents</u> as detailed below.

Failure to provide all these Returnable Documents may result in a Respondent's disqualification. Respondents are therefore urged to ensure that <u>all</u> these documents are returned with their Quotations.

|   | Essential Returnable Documents   | Submitted<br>[Yes or<br>No] |
|---|--|-----------------------------|
|   | SECTION 2 : Evaluation criteria and list of returnable documents               |                             |
| - | SECTION 4 : RFQ Declaration and Breach of Law Form                             |                             |
| - | Valid and original, or a Certified copy, of your entity's B-BBEE Verification  |                             |
|   | Certification as per the requirements stipulated in Annexure A: B-BBEE Claims  |                             |
|   | Form   |                             |
|   | Note: failure to provide these required documents at the closing date and time |                             |
|   | of the RFQ will result in an automatic score of zero being allocated for       |                             |
|   | preference   |                             |

|   | Essential Returnable Documents   | Submitted<br>[Yes or<br>No] |
|---|--|-----------------------------|
| - | Original valid Tax Clearance Certificate [Consortia / Joint Ventures must submit<br>a separate Tax Clearance Certificate for each party] |                             |
| - | Proof of supplier number for Central Supplier Database (CSD) from National<br>Treasury   |                             |
| - | Confirmation/ Original Letter of Good Standing from Department of Labour   |                             |

#### **Other Essential Returnable Documents:**

Failure to provide other essential Returnable Documents <u>may</u> result in a Respondent's disqualification. Bidders are therefore urged to ensure that <u>all</u> these documents are returned with their Proposals.

Please confirm submission of these essential Returnable Documents by indicating Yes or No in the table below:

| OTHER ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES   | SUBMITTED<br>[Yes or No] |
|--|--------------------------|
| - In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement  |                          |
| Tax Clearance Certificate or electronic access PIN obtained from SARS's new Tax<br>Compliance Status (TCS) system<br>[Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each<br>party] |                          |
| SECTION 4: Certificate of Acquaintance with RFQ Documents  |                          |
| SECTION 5: RFQ Declaration and Breach of Law Form  |                          |
| SECTION 6: B-BBEE Preference Claim Form  |                          |

#### 5. CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its Tax Clearance Certificate and valid B-BBEE Verification Certificate, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement forthwith without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

# SECTION 3 QUOTATION FORM

#### I/We\_

hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; and

any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

#### **Price Schedule**

| Item<br>no | Description                           | Quantity | Price per<br>item | Total<br>Price |
|------------|---------------------------------------|----------|-------------------|----------------|
| 1          | Rail disc cutter machine              | 1        |                   |                |
| 2          | Chainsaw                              | 1        |                   |                |
| 3          | Tool sets incl Box                    | 3        |                   |                |
| 4          | Brush cutter Stihl (nylon head)       | 3        |                   |                |
| 5          | Torque Wrenches 1/2                   | 2        |                   |                |
| 6          | Long reach Pole pruner                | 2        |                   |                |
| 7          | Ballast Tamper petrol                 | 1        |                   |                |
| 8          | Pan pullers                           | 25       |                   |                |
| 9          | Bolt cutter 44 inch                   | 4        |                   |                |
| 10         | Bolt cutter 26 inch                   | 3        |                   |                |
| 11         | LPG Regulator                         | 10       |                   |                |
| 12         | Oxygen Regulator                      | 10       |                   |                |
| 13         | Electrical drill machine - heavy duty | 1        |                   |                |
| 14         | Petrol MC2 Grinder                    | 2        |                   |                |
| 15         | 5kv Meggar                            | 2        |                   |                |
| 16         | Track gauge 1065mm                    | 2        |                   |                |
| 17         | Portable halogen break flood light    | 1        |                   |                |
| 18         | Soldering station                     | 1        |                   |                |
| 19         | Rail sleeper tongs                    | 60       |                   |                |
|            |                                       | Total pr | ice excl vat      |                |
|            |                                       | ,        | VAT               |                |
|            |                                       | Total p  | rice Inc Vat      |                |

I/We quote as follows for the goods required, on a "delivered nominated destination" basis, excluding VAT:

#### Delivery Lead-Time from date of purchase order: \_\_\_\_\_ [days]

#### **Notes to Pricing:**

- a) All Prices must be quoted in South African Rand, exclusive of VAT
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Bidders are advised that they take responsibility for submitting quotations that are correct and without any arithmetical errors.
- d) All line items must reflect the correct unit price and total price, after taking into account the quantity.
- e) The sum of all line items must correctly reflect the total of all line items, without VAT and including VAT.
- f) Transnet may disqualify bidders that submit bids with arithmetical errors.

Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

#### **SECTION 4**

#### **CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENTS**

By signing this Quotation Form the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFQ. This includes those terms and conditions contained in any printed form stated to form part hereof, including but not limited to the documents stated below. As such, Transnet will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account calculating tendered prices or any other purpose:

| at the Transnet website ( <u>www.transnet.net</u> ). Please click on "Business with Us", proceed to the tab "Tenders" and then click on "Standard Bid Documents". |   |  |
|---|---|--|
| Regulations<br>Respondents are to note that the documents marked with a "*" are available on request or   |   |  |
| 6.  | E4E – Safety Arrangements and Procedural Compliance (Act 85 of 1993) and applicable             |  |
| 5.  | E4B – Minimum communal Health requirements  |  |
|   | for all existing vendors, please complete the table below under the heading "Existing vendors". |  |
| 4.  | Vendor Application Form* and all supporting documents (first time vendors only). Alternatively, |  |
| 3.  | Transnet's Supplier Integrity Pact*   |  |
| 2.  | Standard RFQ Terms and Conditions for the supply of Goods or Services to Transnet               |  |
| 1.  | Transnet's General Bid Conditions*  |  |

Existing vendors: existing vendors are required to confirm whether all the information (e.g. company address, contact details, banking details, etc.) relating to the existing vendor number is still correct at the time of submission of this bid or update their information in the table below:

| Transnet<br>Operating<br>Division [e.g.<br>TFR, TE, etc] | Vendor<br>Number | Information<br>still current<br>[tick if<br>applicable] | Information change [indicate<br>detail of change/s & attach<br>appropriate proof] |
|--|------------------|---|---|
|  |                  |   |   |

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFQ unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed alternative(s) are

acceptable or otherwise, as the case may be. A material deviation from the Standard terms or conditions could result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond, before submitting the bid. The Bidder agrees that he/she will have no claim based on an allegation that any aspect of this RFQ was unclear but in respect of which he/she failed to obtain clarity.

The bidder understands that his/her Bid will be disqualified if this Certificate of Acquaintance with RFQ documents included in the RFQ as a returnable document, is found not to be true and complete in every respect.

| SIGNED at                          | _ on this   | _ day of             | _ 20 |
|------------------------------------|-------------|----------------------|------|
| SIGNATURE OF WITNESSES             |             | ADDRESS OF WITNESSES |      |
| 1                                  |             |                      |      |
| Name                               |             |                      |      |
| 2                                  |             |                      |      |
| Name                               |             |                      |      |
| SIGNATURE OF RESPONDENT'S AUTHORIS | ed represen | TATIVE:              |      |
| NAME:                              |             |                      |      |
| DESIGNATION:                       |             |                      |      |

#### **SECTION 5**

#### **RFQ DECLARATION AND BREACH OF LAW FORM**

| NAME OF ENTITY: _ |                         |
|-------------------|-------------------------|
|                   |                         |
| We                | do hereby certify that: |

- 1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
- we have received all information we deemed necessary for the completion of this Request for Quotation [RFQ];
- 3. we have been provided with sufficient access to the existing Transnet facilities/sites and any and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and has had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
- at no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
- 5. we are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner; and
- 6. furthermore, we declare that a family, business and/or social relationship exists / does not exist [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid.
- In addition, we declare that an owner / member / director / partner / shareholder of our entity is / is not [delete as applicable] an employee or board member of the Transnet Group.
- 8. If such a relationship as indicated in paragraph 6 and/or 7 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/ PARTNER/SHAREHOLDER:

ADDRESS:

| Indicate | nature | of | relationship | with | Transnet: |
|----------|--------|----|--------------|------|-----------|
|          |        |    |              |      |           |

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]

9. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

#### **BREACH OF LAW**

10. We further hereby certify that *I/we have/have not been* [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty. Where found guilty of such a serious breach, please disclose: NATURE OF BREACH:

#### DATE OF BREACH:

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

| SIGNED at              | _ on this day of 20             |
|------------------------|---------------------------------|
| For and on behalf of   | AS WITNESS:                     |
|                        |                                 |
| duly authorised hereto |                                 |
| Name:                  | Name:                           |
| Position:              | Position:                       |
| Signature:             | Signature:                      |
|                        |                                 |
| Date:                  | Registration No of Company/CC   |
|                        |                                 |
| Place:                 | Registration Name of Company/CC |
|                        |                                 |

#### **SECTION 6**

#### **B-BBEE PREFERENCE POINTS CLAIM FORM**

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [**B-BBEE**] Status Level of Contribution.

# NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

the 80/20 system for requirements with a Rand value of up to R1 000 000 (all applicable taxes included); and

the 90/10 system for requirements with a Rand value above R1 000 000 (all applicable taxes included).

- 1.2 The value of this bid is estimated to not exceed R1 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Preference points for this bid shall be awarded for:

Price; and

B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

|   | POINTS |
|---|--------|
| PRICE   | 80     |
| B-BBEE STATUS LEVEL OF CONTRIBUTION               | 20     |
| Total points for Price and B-BBEE must not exceed | 100    |

1.5 Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS], or a Registered Auditor approved by the Independent Regulatory Board of Auditors [IRBA] or a sworn affidavit confirming annual

turnover and level of black ownership in case of all EMEs and QSEs with 51% black ownership or more together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. **DEFINITIONS**

"all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

**"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

"**B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

**"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;

"Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

**"CIPC"** means the Companies and Intellectual Property Commission, formerly known as CIPRO, the Companies and Intellectual Property Registration Office.

"**comparative price**" means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;

"consortium or joint venture" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

"contract" means the agreement that results from the acceptance of a bid by an organ of state;

**"EME"** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

"**firm price**" means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

"functionality" means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;

"non-firm prices" means all prices other than "firm" prices;

"person" includes a juristic person;

**"QSE"** means a Qualifying Small EEnterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

"**rand value**" means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;

"**sub-contract**" means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;

**"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;

"**trust**" means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and

"**trustee**" means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

#### 3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

#### 4. POINTS AWARDED FOR PRICE

#### 4.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P\min}{P\min} \right)$$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

#### 5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

5.1

In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of    | Number of points |  |  |
|---------------------------|------------------|--|--|
| Contributor               | (80/20 system)   |  |  |
| 1                         | 20               |  |  |
| 2                         | 18               |  |  |
| 3                         | 16               |  |  |
| 4                         | 12               |  |  |
| 5                         | 8                |  |  |
| 6                         | 6                |  |  |
| 7                         | 4                |  |  |
| 8                         | 2                |  |  |
| Non-compliant contributor | 0                |  |  |

- 5.2 A bidder who qualifies as a EME in terms of the B-BBEE Act must submit a sworn affidavit confirming Annual Total Revenue and Level of Black Ownership. Furthermore EMEs may also obtain a sworn affidavit from CIPC (formerly CIPRO) Self Service Terminals when registering a business or filing annual returns. In these instances Transnet would require proof of turnover as well as proof of ownership. Sworn affidavits must substantially comply with the format that can be obtained on the DTI's website at www.dti.gov.za/economic empowerment/bee codes.jsp.
- 5.3 QSEs that are at least 51% Black owned or higher are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership.

- 5.4 A Bidder other than EME or a QSE that is at least 51% Black owned must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 5.5 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.6 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.7 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.8 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 5.9 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 5.10 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

#### 6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

# 7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 5.1

7.1 B-BBEE Status Level of Contribution: . = .......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit.

#### 8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

| YES | NO |
|-----|----|
|-----|----|

#### 8.1.1 If yes, indicate:

| What percentage of the contract will be subcontracted% |  |
|--|--|
| The name of the sub-contractor                         |  |
| The B-BBEE status level of the sub-contractor          |  |
| Whether the sub-contractor is an EME.                  |  |
|  |  |

#### (Tick applicable box)

|  | YES |  | NO |  |
|--|-----|--|----|--|
|--|-----|--|----|--|

#### 9. DECLARATION WITH REGARD TO COMPANY/FIRM

- 9.1 Name of company/firm:.....
- 9.2 VAT registration number:.....
- 9.3 Company registration number:.....

#### 9.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

#### 9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

# ------

#### 9.6 COMPANY CLASSIFICATION

- Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc. [*TICK APPLICABLE BOX*]
- 9.7 Total number of years the company/firm has been in business:.....
- 9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of

the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

The information furnished is true and correct;

The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

disqualify the person from the bidding process;

recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

forward the matter for criminal prosecution.

| WITNESSES | SIGNATURE(S) OF BIDDERS(S) |
|-----------|----------------------------|
|           | DATE:                      |
|           | ADDRESS                    |
|           |                            |

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# Supplier Declaration Form

| Company Tradin  | g Name       |                            |               |         |          |            |          |      |              |      |
|---|--------------|----------------------------|---------------|---------|----------|------------|----------|------|--------------|------|
| Company Registered Name   |              |                            |               |         |          |            |          |      |              |      |
| Company Registration Number Or ID Number If A Sole Proprietor           |              |                            |               |         |          |            |          |      |              |      |
| Form of entity  | CC           | Trust                      |               | Pty Ltd | L        | imited     | Partners | ship | Sole Proprie | etor |
| VAT number (if r  | egistered)   |                            |               |         |          |            |          |      |              |      |
| Company Teleph  | none Number  |                            |               |         |          |            |          |      |              |      |
| Company Fax Number  |              |                            |               |         |          |            |          |      |              |      |
| Company E-Mail Address  |              |                            |               |         |          |            |          |      |              |      |
| Company Websi   | te Address   |                            |               |         |          |            |          |      |              |      |
| Bank Name   |              |                            |               | Bank A  | Accour   | t Number   |          |      |              |      |
| Postal<br>Address   |              |                            |               |         |          |            |          | Coo  |              |      |
| Physical  |              |                            |               |         |          |            |          | Coc  |              |      |
| Address   |              |                            |               |         |          |            |          | Coc  | de           |      |
| Contact Person  |              |                            |               |         |          |            |          |      |              |      |
| Designation   |              |                            |               |         |          |            |          |      |              |      |
| Telephone   |              |                            |               |         |          |            |          |      |              |      |
| Email   |              |                            |               |         |          |            |          |      |              |      |
| Annual Turnover Range (Last Financial Year)       < R5 Million          |              |                            |               |         |          |            |          |      |              |      |
| Does Your Compa   |              | Products                   |               |         | Services |            | Both     |      |              |      |
| Area Of Delivery  |              |                            | National      |         |          | Provincial |          |      | Local        |      |
| Is Your Company   |              |                            | -             |         |          | Public     |          |      | Private      |      |
| · · · ·   |              | x Directive Or IRP30 Certi |               |         | Yes      |            |          | No   |              |      |
| Main Product Or Service Supplied (E.G.: Stationery/Consulting)          |              |                            |               |         |          |            |          |      |              |      |
| BEE Ownership Details   |              |                            |               |         |          |            |          |      |              |      |
| % Black Ownership % Black women ownership % Disabled person/s ownership |              |                            |               |         |          |            |          |      |              |      |
| Does your comp  | any have a E | BEE certificate            | E certificate |         | Yes      |            |          | No   |              |      |
| What is your broad based BEE status (Level 1 to 9 / Unknown)            |              |                            |               |         |          |            |          |      |              |      |
| How many personnel does the firm employ Permanent Part time             |              |                            |               |         |          |            |          |      |              |      |
| Transnet Contact Person   |              |                            |               |         |          |            |          |      |              |      |
| Contact number  |              |                            |               |         |          |            |          |      |              |      |
| Transnet operating division   |              |                            |               |         |          |            |          |      |              |      |
| Duly Authorised To Sign For And On Behalf Of Firm / Organisation        |              |                            |               |         |          |            |          |      |              |      |
| Name  |              |                            |               |         | D        | esignatior | ר<br>ר   |      |              |      |
| Signature   |              |                            |               |         | D        | ate        |          |      |              |      |

### **SECTION 7**

#### **CLAUSE BY CLAUSE COMPLIANCE WITH SPECIFICATION**

| Clause no | Description                           | Comply | Not<br>comply | Comments |
|-----------|---------------------------------------|--------|---------------|----------|
| 11.1      | Rail disc cutter machine              |        |               |          |
| 11.2      | Chainsaw                              |        |               |          |
| 11.3      | Tool sets including Box               |        |               |          |
| 11.4      | Brush Cutter (nylon head)             |        |               |          |
| 11.5      | Torque Wrench 1/2"                    |        |               |          |
| 11.6      | Long reach pole pruner                |        |               |          |
| 11.7      | Ballast Tamper petrol                 |        |               |          |
| 11.8      | Pan pullers                           |        |               |          |
| 11.9      | Bolt cutter 44 inch                   |        |               |          |
| 11.10     | Bolt cutter 26 inch                   |        |               |          |
| 11.11     | LPG Regulator                         |        |               |          |
| 11.12     | Oxygen Regulator                      |        |               |          |
| 11.13     | Electrical drill machine - heavy duty |        |               |          |
| 11.14     | Petrol MC2 Grinder                    |        |               |          |
| 11.15     | 5KV Meggar                            |        |               |          |
| 11.16     | Track gauge 1065mm                    |        |               |          |
| 11.17     | Emergency breakdown lights - LED      |        |               |          |
| 11.18     | Soldering station                     |        |               |          |